

Tattler Post Rental Agreement

All Tattler Post #973 rentals should be scheduled at least 21 days in advance, with a deposit, and a completed rental agreement, and agreed upon by the Commander, House and Entertainment Officer.

The Tattler Post Rental Formula should be as follows:

All Parties are required to pay their rental fee upon request to lock in the date for the event. If you choose to cancel your event 14 days prior, you will receive a full deposit refund. If the event is canceled post 14 days prior to the event, 50% of the deposit will be returned. Deposit can be accepted by check addressed to "Tattler Post 973" or by credit card/cash at Tattler Post via Square POS.

Non-Member Hall Rentals: \$350 for a 4 hour event, includes 1 bartender, + \$50 per additional hour, + \$50 flat fee per bartender as well as tips (min 1, max 4). (1 bartender per 50 people).

Member Hall Rentals: \$150 for a 4 hour event, includes 1 bartender (unless you are bartending the event yourself), + \$50 per additional hour, + \$50 flat fee per bartender as well as tips (min 1, max 4). (1 bartender per 50 people).

Vazquez Post #939 Member Rentals: \$250 for a 4 hour event, includes 1 bartender (unless you are bartending the event yourself & have completed Tattler Post #973 Bartender Training), + \$50 per additional hour, + \$50 flat fee per bartender as well as tips (min 1, max 4). (1 bartender per 50 people).

Members wanting to bartend their own event must have a current/valid IL BASSET card registered with the Tattler Post before or after completing the Tattler Post Bartending Course.

ALL RENTEES ARE RESPONSIBLE FOR SET UP/ BREAK DOWN/ POST EVENT CLEAN UP OF RENTAL SPACE. If you bring it in, you take it out. Outside alcohol/ BYOB is not permitted for consumption in event space. Event setup can be arranged with the Entertainment Officer.

All Legionnaires shall be able to rent Tattler Post #973 for use unless it is found they are delinquent or expired members, meaning they have not paid their current dues by Veterans Day of that same year.

Name: _____ Phone (____) _____

Today's Date: _____ Event Type: _____

Date Requested: _____ Number Of Guests: _____

Start/ Stop Time: _____ Deposit: _____

Paid: **Square** _____ **Cash** _____ **Check** _____ Today's Date: _____

Entertainment Officer Signature: _____

Notes/ Special Requests:
